

FINANCIAL SUPPORT FOR STUDENTS NEEDING I-20 FORMS

All applicants needing an I-20 form must submit the appropriate document described below.

DePaul University is required by the United States Bureau of Immigration and Citizenship Services to determine the financial capability of all applicants to the English Language Academy except those who are United States citizens, permanent residents, or refugees. Applicants must demonstrate financial support for a 12-month period even if the applicant plans to study fewer than 12 months. **DePaul University does not provide financial assistance for students in the English Language Academy.**

A) Applicants using institutional or government support - If your program of study will be paid for by an institution, foundation, or government agency, it is not necessary to complete part III. Instead, your **financial sponsor must submit, in English, both a bank letter or bank statement and an official letter of support.** The letter from your financial sponsor must state the amount of money available to be paid on your behalf for your academic and living expenses. The letter must also name DePaul and the English Language Academy as the recipient of these academic fees. The letter should specify that the sponsorship includes English language study. Send the original, not a copy, of your sponsor's letter with your application.

B) Applicants using private (personal/self) support - If you plan to pay for your education yourself or with private funds, you or your financial sponsor must complete the Statement of Financial Support in part III below and attach a bank statement or letter. The bank document must:

- ◆ **Appear on bank letterhead and be official and original (faxes and photocopies are not permitted)**
- ◆ **Show the name of the sponsor** ◆ **Show a date which is within 3 months of the date of the application**
- ◆ **Be translated into English** ◆ **Show a US dollar amount of at least \$6,600, plus \$3,600 for each dependent (spouse or child)**

Part III: STATEMENT OF FINANCIAL SUPPORT

This section is to be completed by the financial sponsor for applicants using private support.

Financial sponsor's name (please print): _____

Postal Address: _____

Telephone Number: _____ E-mail _____

Applicant's name: _____ Relationship to applicant: _____

I, as the financial sponsor of the applicant named above, promise to provide all educational and living expenses for his/her entire period of study in the English Language Academy at DePaul University. I have sufficient funds to cover the minimum cost of one year of study reserved for this purpose. As verification, I am providing the applicant with an official bank statement in English, dated within the past three months, showing sufficient funds on deposit and the U.S. currency equivalent. If the applicant brings his/her spouse and/or children, I will also provide full financial support for them for the duration of the applicant's study in the English Language Academy.

Financial sponsor's signature: _____ Date: _____

Part IV: SIGNATURE

All applicants must complete this section.

I certify that I have read and that I understand the instructions, and that statements made in this application are accurate and complete to the best of my knowledge. If admitted, I agree to comply with the rules and regulations of the English Language Academy and DePaul University. Please note that failure to provide full documentation or falsification of credentials may result in cancellation of this application or dismissal from the Academy and DePaul University. *Also note: Self-reported TOEFL scores are subject to re-testing upon arrival. A minimum of TOEFL 500 (61 iBT, 173 CBT) required for enrollment in TIP.

Applicant's signature: _____ Date: _____

Before you mail this application, you must complete all of the sections and attach your application fee, tuition deposit and other documents to this form.

WE CANNOT PROCESS YOUR APPLICATION UNTIL WE HAVE RECEIVED THE FOLLOWING

All applicants must submit the following:

- Completed and signed ELA/TIP application
- A clear copy of face page of applicant's passport
- A one-time \$80 application fee (non-refundable)
- A \$300 tuition deposit (make checks payable to DePaul University)

For students already in the United States:

- Photocopy of your visa and I-94 card (this card is stapled in your passport)

For students needing an I-20:

- Signed Statement of Financial Support (Part III)
- A current, official bank statement in U.S. dollars (photocopies and faxes are not permitted)

For students transferring from another university:

- Photocopy of your most current I-20 form
- Completed transfer release form

Please send this completed application by Air Mail to:

**RUSSELL CLARK, DIRECTOR
ENGLISH LANGUAGE ACADEMY
DEPAUL UNIVERSITY, SUITE 1700
25 EAST JACKSON BOULEVARD
CHICAGO, ILLINOIS 60604-2201
U.S.A**

**PHONE: 1-312-362-6455
FAX: 1-312-362-8301
E-MAIL: ela@depaul.edu
<http://ela.depaul.edu>**